

## SESSION - 2020-21

Meeting -01

**Date: - 15-07-2020**

An online meeting of IQAC is conducted in month of July 2020, due to covid-19 under chairperson principal Prof. Janaki Panwar. Many issues were discussed in this meeting. After discussion following decisions have been taken: -

- Every faculty should make a consolidated time table so that online teaching can run smoothly.
- Teaching should be done to the student via google meet app, Zoom app, WhatsApp and other mode.
- Each department should maintain the meeting link.
- IQAC recommended that every teacher should maintain a diary and fill up the daily teaching information in the given format.
- The online admission process has been started since the session 2020-21. IQAC has appreciated this new initiative of college. IQAC suggested that there should be some improvement in the admission process.
- Academic calendar should be prepared in the month of July.
- IQAC constituted a committee to prepare the green audit report on provided format.

The meeting ended with vote of thanks.

The following member were present: -

1. Dr. Anurag Agarwal	Coordinator
2. Dr. M.D. Kushwaha	Co-Coordinator
3. Dr. Swati Negi	Member
4. Dr. Praveen Joshi	Member
5. Dr. Lata Kaira	Member
6. Dr. Tanu Mittal	Member
7. Dr. Yogita	Member
8. Dr. D. S. Chauhan	Member
9. Dr. S. K. Gupta	Member
10. Dr. Anil Maan	Member
11. Dr. Seema Chaudhary	Member (Invited)

  
Principal

**Govt. P.G. College  
Kotdwara**

## Meeting -02

Date: -02-09-2020

A meeting of IQAC committee held on 02 September in the principal office to discuss the plan for various activities in the college for the Academic session 2020-21.


The minutes of meeting are: -

- The detailed Action plan was discussed among IQAC member, for the forthcoming NACC peer team visit. The members expressed the need to call a meeting of IQAC with HOD & faculty members.
- A media cell should be organized (in the college level) for the coverage of various competitions & activities the college.
- In order to give good education to the students, IQAC suggested that students should be divided into two categories slow learner & advanced learner students. IQAC recommended that this scheme should firstly be implemented in the P.G. classes of science faculty. For this IQAC has issued a guideline to science department and asked them to follow it.
- IQAC suggested that the replacing the old bulb, and the use of LED as well as LCD bulb should be done to save electricity.
- IQAC suggested that every department should be started Mentor-Mentee Program.
- IQAC suggested that the college should conduct the online webinar, quize, poster competition & other activities.
- IQAC of the college played the active role in ensuring that Covid-19 protocol must be strictly followed in the post lockdown period.
- IQAC suggested that all teachers apply teaching through TCSion platform.

Meeting ended with vote of thanks.

The following members were present: -

- |                         |                  |
|-------------------------|------------------|
| 1. Dr. Anurag Agarwal   | Coordinator      |
| 2. Dr. M.D. Kushwaha    | Co-Coordinator   |
| 3. Dr. Swati Negi       | Member           |
| 4. Dr. Praveen Joshi    | Member           |
| 5. Dr. Lata Kaira       | Member           |
| 6. Dr. Tanu Mittal      | Member           |
| 7. Dr. Yogita           | Member           |
| 8. Dr. D. S. Chauhan    | Member           |
| 9. Dr. S. K. Gupta      | Member           |
| 10. Dr. Anil Maan       | Member           |
| 11. Dr. Seema Chaudhary | Member (Invited) |

  
**Principal**  
**Govt. P.G. College**  
**Kotdwara**

### Meeting -03

**Date:-22-12-2020**


IQAC meeting was held on 22 December 2020 under the supervision of Principal Prof. Janaki Panwar. Many issues were discussed at length among the IQAC members. The decisions taken to be implemented were as follows:-

- IQAC suggested that there should be separate parking arrangements for two-wheeler & four-wheeler vehicles.
- IQAC recommended that students should have proper knowledge & awareness about masks, hygiene & vaccination and also stated that every student should download the Arogya setu app.
- To encourage the students of NSS NCC & Rover-Ranger to make green & clean campus.
- Alumni, faculty and students feedback forms should be filled up.
- IQAC recommended the women cell of the college to conduct workshop & awareness program, group discussions & other activities to sanitize the students about women related issues.
- Appropriate action should be taken to improve the learning of the students. Qualitative journals & magazine must be subscribed in the college library.

Meeting ended with vote of thanks.

The following members were present: -

- |                         |                  |
|-------------------------|------------------|
| 1. Dr. Anurag Agarwal   | Coordinator      |
| 2. Dr. M.D. Kushwaha    | Co-Coordinator   |
| 3. Dr. Swati Negi       | Member           |
| 4. Dr. Praveen Joshi    | Member           |
| 5. Dr. Lata Kaira       | Member           |
| 6. Dr. Tanu Mittal      | Member           |
| 7. Dr. Yogita           | Member           |
| 8. Dr. D. S. Chauhan    | Member           |
| 9. Dr. S. K. Gupta      | Member           |
| 10. Dr. Anil Maan       | Member           |
| 11. Dr. Seema Chaudhary | Member (Invited) |

  
Principal  
Govt. P.G. College  
Kotdwar

## Meeting -04

Date:-13-03-2021

IQAC organized a meeting in the month of March under the chairmanship of Principal Pro. Janaki Panwar. The work done by IQAC through out the year was discussed and some new issues were also taken into consideration.


The minutes of meeting are: -

- The IQAC should be strengthened to work efficiently towards the successful NAAC accreditation.
- Biometric attendance of students may be introduced at the PG level only, to encourage compliance of 75% attendance.
- IQAC suggested that faculty feedback form should be taken from post graduate students.
- The work of barcoding of Books in the e-library should be done quickly.
- The college website should be more informative, effective & properly uploaded.
- IQAC recommended that the college buildings should be whitewashed in the next session.
- All the faculty members & supportive staff should take care about the clean & green campus.
- A workshop should be organized by the IQAC in which all the activities done be shown to the staff member.

Meeting ended with vote of thanks.

The following members were present: -

- |                         |                  |
|-------------------------|------------------|
| 1. Dr. Anurag Agarwal   | Coordinator      |
| 2. Dr. M.D. Kushwaha    | Co-Coordinator   |
| 3. Dr. Swati Negi       | Member           |
| 4. Dr. Praveen Joshi    | Member           |
| 5. Dr. Lata Kaira       | Member           |
| 6. Dr. Tanu Mittal      | Member           |
| 7. Dr. Yogita           | Member           |
| 8. Dr. D. S. Chauhan    | Member           |
| 9. Dr. S. K. Gupta      | Member           |
| 10. Dr. Anil Maan       | Member           |
| 11. Dr. Seema Chaudhary | Member (Invited) |

  
**Principal**  
**Govt. P.G.College**  
**Kotdwara**